



## THE NAIROBI HOSPITAL

# NOTICE OF THE ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN** pursuant to Articles 19 and 22 (b) of the Articles of Association of Kenya Hospital Association, that the Kenya Hospital Association shall hold a Hybrid [Physical and Virtual] Annual General Meeting on **27<sup>th</sup> September 2024 at 2:00 P.M. at The Nairobi Hospital, Convention Centre, 2<sup>nd</sup> Floor, Nairobi** to conduct the following business:

## AGENDA

### ORDINARY BUSINESS

1. To table the proxies, apologies and note the presence of a quorum.
2. To read the notice convening the meeting.
3. To approve the minutes of the Annual General Meeting held on 21<sup>st</sup> September 2023.
4. To receive, consider and, if thought fit, adopt the Report of the Board for the year ended 31<sup>st</sup> December, 2023.
5. To receive, consider and, if thought fit, adopt the Audited Financial Statements of the Company for the year ended 31<sup>st</sup> December, 2023 together with the Auditors' Report therein.
6. To Approve the Board Remuneration report in accordance with Article 41 of the Company's Articles of Association.
7. Retirement by Rotation and Election of Directors:
  - 7.1 To note that **Dr. David Githanga**, would have but for his resignation on 24<sup>th</sup> July, 2024, retired by rotation in accordance with Articles 42 and 43 of the Articles of Association of the Company and fill the vacancy through election.
  - 7.2 To note that **Mrs. Ludmila Shitakha**, would have but for her resignation on 29<sup>th</sup> July, 2024, retired by rotation in accordance with Articles 42 and 43 of the Articles of Association of the Company and fill the vacancy through election.
  - 7.3 To note that **Dr. Magdalene Muthoka, PhD** retires by rotation in accordance with Articles 42 and 43 of the Articles of Association of the Company and being eligible, offers herself for re-election as a Director of the Company.
  - 7.4 To fill through election a vacancy arising from the resignation of **Dr. Maj (rtd) W. Irungu Ndirangu** on 29<sup>th</sup> July, 2024.
8. To elect trustees to the Kenya Hospital Association Board of Trustees.
9. To authorize the Board of Management to appoint the External Auditors for the Financial Year 2024 in accordance with Section 719 (2) of the Companies Act, 2015 and to fix the External Auditors' remuneration for the Financial Year 2024.

By order of the Board

**CS. Gilbert Nyamweya**  
**Company Secretary**

**Dated 30<sup>th</sup> August, 2024**

### Notes:

1. Notice of a Special Business should be delivered in the form of a resolution to the Company Secretary's office by 13<sup>th</sup> September 2024 at 5:00 P.M. or emailed to [kha@nbihosp.org](mailto:kha@nbihosp.org).
2. All proxy forms should be delivered to the KHA office or emailed to [kha@nbihosp.org](mailto:kha@nbihosp.org) on or before 25<sup>th</sup> September 2024 at 2:00 P.M. in line with Article 34 of the Articles of Association.
3. Members are encouraged to continuously monitor the Company's website for further details on how to register for virtual participation at the Annual General Meeting should they choose that mode of participation.