



THE NAIROBI HOSPITAL

TENDER

**SUPPLY, DELIVERY, INSTALLATION, TRAINING,
COMMISSIONING & MAINTENANCE OF ENDOSCOPIC EBUS
TOWER & ERBE CRYO2**

REFERENCE NO: TNH/ITB/019/24/ENDOSCOPY

CLOSING DATE: FRIDAY, 16TH AUGUST 2024

CLOSING TIME: 12:00 P.M.

***P. O. Box 30026 - 00100 GPO Nairobi • Kenya • Telephone: + 254 (020) 2
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PART A: TECHNICAL REQUIREMENTS

SECTION 1: INVITATION TO TENDER

1. Nairobi Hospital invites sealed bids from eligible candidates for Supply, Delivery, Installation, Training, Commissioning & Maintenance of Endoscopic EBUS Tower & ERBE CRYO2.
2. All clarifications required and enquiries regarding this Tender, shall be promptly sent via email to; procurement@nbihosp.org with the subject - **SUPPLY, DELIVERY, INSTALLATION, TRAINING, COMMISSIONING & MAINTENANCE OF ENDOSCOPIC EBUS TOWER & ERBE CRYO2 - TNH/ITB/019/24/ENDOSCCOPY.**
3. Request for clarification or additional information **must be received by TNH 7 days earlier before the closing date.** TNH will respond to all clarifications received within 2 days through the bidder's emails.
4. Complete sets of tender documents can be downloaded from Nairobi Hospital website; <https://thenairobihosp.org/tender/> by interested bidders upon payment of non-refundable fee of **Kshs. 3,000.** The payment should be made through **LIPA NA MPESA Paybill Number: 998151 A/C No: Company Name** at the **hospital cashiers desk from 8:30A.M - 4:30 P.M Monday to Friday**
5. Candidates will then attach the original receipt to the tender documents as proof of purchase.
6. Completed tender documents for preliminary and technical requirements are to be enclosed in a plain envelope marked with the tender reference number and tender name. **The financial bid MUST be in a separate envelope marked with the tender reference number, tender name, vendors name and vendors contact details. The financial bid will only be opened for those bidders who will have qualified in the technical evaluation).**
Please note that only one complete tender document is required (Do not provide additional copies).
7. Tenders must be delivered to the address below not later than **Friday, 16th August 2024 at 12: 00 p.m.** and must be accompanied by a tender security of **2% of the total**

cost of the equipment in the Currency specified in the tender document in the form of a bank guarantee from a **TIER 1 or TIER 2** bank and must be delivered with the Tender Documents in the technical bid, **(bid bonds from insurance companies will NOT be accepted)**. The tender security should be valid for a period of 120 days from the closing date of the tender.

8. Tenders should be dropped at the Nairobi Hospital at the **Tender Box** located at **Procurement Office, Corporate Services Centre - Second Floor**, to be received not later than **Friday, 16th August 2024 at 12:00 p.m.** Electronic bidding will not be permitted. **No bids will be accepted after 12:00 p.m. on the closing day.**
9. Prices quoted should be inclusive of VAT and all other applicable taxes and must be in Kenya Shillings and shall remain valid for 120 days from the closing date of the tender. The prices in your financial quotation should be broken down as follows: (Do not key in your financial quotation in this section)
 - (i) Unit price
 - (ii) 16% VAT
 - (iii) Other applicable taxes
 - (iv) TOTAL Cost

SECTION 2: INSTRUCTIONS TO TENDERERS

2.1 Eligible Tenderers.

- 2.1.1 This Invitation for Tender is open to all eligible tenderers.
- 2.1.2 Tenderers shall not be under a declaration of ineligibility for corrupt or fraudulent practices.

2.2 Cost of tendering.

- 2.2.1 The tenderer shall bear all costs associated with the preparation and submission of its bid. Nairobi Hospital or its agents, will under no circumstance be responsible or liable for those costs regardless of the conduct or outcome of the tendering process.

2.3 Specific Instructions

- 2.3.1 The copy of the tender shall be typed or written in indelible ink.
- 2.3.2 The document shall be written in English
- 2.3.4 The final bound tender document must be tape bound and serially paginated (**All pages in the document from top page (immediately after top cover) to the last page (one before back cover) including table of content, separators, brochures, receipt and any other attachments) in a continuous ascending order from the first page to the last in this format; 1,2,3.....n where n is the last page.**)
- 2.3.5 The document should be clearly arranged with **separators and TAPE BOUND. SPIRAL BOUND will not be accepted.**

2.4 Amendment of documents

- 2.4.1 At any time prior to the deadline for submission of tenders, Nairobi Hospital for any reasons, whether at its initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by amendments.
- 2.4.2 All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.
- 2.4.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, Nairobi Hospital at its discretion may extend the deadline for the submission of tenders.

2.5 Tender Prices and Currencies

- 2.5.1 The tenderer shall indicate on the appropriate Price Schedule, the unit prices inclusive of all taxes and the total tender price of the items proposed to be purchased under the contract.
- 2.5.2 Prices quoted by the tenderer shall be fixed during the tender validity period and not subjected to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.
- 2.5.3 The accepted currency for the quoted price **MUST BE EXCLUSIVELY IN KENYAN SHILLINGS; no other currencies will be considered.**

2.6 Validity of Tenders

- 2.6.1 Tenders shall remain valid for 120 days after date of tender opening prescribed by The Nairobi Hospital, pursuant to paragraph 2.10. Tender valid for a shorter period shall be rejected by Nairobi Hospital as non-responsive.
- 2.6.2 In exceptional circumstances, Nairobi Hospital may solicit the tenderers consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tenderer may refuse the request. A tenderer granting the request will not be required nor permitted to modify its tender.

2.7 Sealing and Marking of tenders

- 2.7.1 The tenderer shall seal the tender and mark it with the number and name of the tender and **“DO NOT OPEN BEFORE 12:00 p.m. on Friday, 16th August 2024”**

2.8 Deadline for Submission of Tenders

- 2.8.1 Tenders must be received by Nairobi Hospital at the address specified not later than **12:00 p.m., on Friday, 16th August 2024.**

2.9 Modification of Tenders

- 2.9.1 The tenderer may modify or withdraw its tender after the tender's submission provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by Nairobi Hospital prior to the deadline prescribed for submission of tenders.

2.9.2 The tenderer modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.10:1. A withdrawal notice may be sent by email but followed by a signed confirmation copy, postmarked no later than the deadline for submission of tender

2.9.3 No tenderer may be contacted after the deadline for submission of tenders.

2.10 Withdrawals of tender

2.10.1 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer.

2.10.2 A bidder who withdraws its tender after the deadline for submission will forfeit its bid security deposit

2.11 Opening of tenders

2.11:1 Nairobi Hospital will open all tenders at **12:00 p.m., on Friday, 16th August 2024.** Thereafter, The Nairobi Hospital will prepare minutes of the tender opening.

2.12 Clarification of tenders

2.12:1 To assist in the examination, evaluation and comparison of tenders The Nairobi Hospital, at its discretion, may ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or Substance of the tender shall be sought, offered, or permitted.

2.12:2 Any effort by the tenderer to influence Nairobi Hospital in the tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

2.13 Evaluation and Comparison of tenders

2.13:1 Nairobi Hospital will examine the tenders to determine whether they are complete, whether any computation errors have been made, whether required securities/tender purchase have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination a tender that will be determined to be substantially non-responsive, will be rejected by The Nairobi Hospital.

2.13.2 Nairobi Hospital will evaluate and compare the tenders, which have been determined to be substantially responsive.

2.14 Notification of Award

2.14.1 Prior to the expiration of the period of tender validity, Nairobi Hospital will notify the successful tenderer in writing that the tender has been accepted.

2.14.2 Simultaneously the other tenderers shall be notified that their tenders have been unsuccessful.

2.15 Appeal Period

2.15.1 Any vendor/service provider who wishes to appeal against the outcome of the tender shall do so in writing within 3 days of the date of the notification/regret letter. Any letter received after the third day shall not be responded to and shall be treated as null and void. Nairobi Hospital shall have dispensed with this procurement.

2.16 Contacting The Nairobi Hospital

2.16.1 No tenderer shall contact Nairobi Hospital on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

2.16.2 Any effort by a tenderer to influence Nairobi Hospital in its decisions on tender evaluation, tender evaluation committee, or contract award will result in the rejection of the tenderer's tender.

2.17 Lead-time and delivery details

2.17.1 The supplier should be able to deliver the items they have quoted for as specified in this tender document.

2.17.2 The supplier should include delivery schedule with lead times.

2.17.3 On arrival the supplies should be free from damage. The supplier shall be liable for all losses due to insufficient or unsuitable packing and delivery arrangements, and shall be liable for the cost of returning any unacceptable supplies.

2.17.4 The supplies must be free from objectionable matter and any substances that would represent a hazard to health.

SECTION 3: EVALUATION CRITERIA

Interested Bidders should note that only those who meet the criteria indicated below as a minimum supported by relevant documents at submission will be considered for further evaluation.

Tender Evaluation Criteria

After tender opening, the tenders will be evaluated in 4 stages, namely:

1. Preliminary Evaluation
2. Technical Evaluation
3. Financial Evaluation

Stage 1: Preliminary Evaluation

This stage of evaluation shall involve examination of the mandatory requirements as set out in the bid document. The mandatory requirements shall include the following:

PRELIMINARY EVALUATION OF MANDATORY REQUIREMENTS		
Mandatory Requirements		
No.	Particulars	YES/NO
1.	Copy of Certificate of Incorporation/Certificate of Registration.	
2.	Copy of valid KRA Tax Compliance certificate.	
3.	Copy of CR12 issued within 12 months or copies of identification cards for Sole Proprietors/Partnerships. (Must specify the shareholding).	
4.	Must provide a copy of Valid business Trading License relevant to this tender.	
5.	Provide Manufacturer's or Master Distribution letter of authorization.	
6.	Must attach original receipt as proof of purchase of tender documents	
7.	Must provide tender security from a TIER 1 or TIER 2 bank amounting 2% of total cost of the equipment (Original Tender security must be attached).	
8.	Must attach dully filled confidential business questionnaire.	
9.	Must attach commitment on availability of service parts.	
10.	PPB authorization certificate to supply Endoscopic EBUS Tower & ERBE CYRO2	
11.	Must provide a valid KNRA license.	
12.	Must submit copies of 2 most recent audited financial reports (2023/2) certified by audit firm registered by the Institute of Certified Public Accountants (ICPAK). (Attach audit firm registration certificate from ICPAK) (Where there is a provision for more than one Directors, two of them must sign.)	
13.	ENSURE that all pages are sequentially paginated in the format 1, 2, 3 <i>(see details of pagination and binding on sub-section 2.3 of the tender document).</i>	

Note: Bidders who do not attach ANY of the MANDATORY REQUIREMENTS will be considered Non-responsive and will NOT be evaluated further.

Stage 2: Technical Evaluation Criteria

NO	Evaluation Attribute	Weighting Score	Max Score
1.	Attach brochure/catalog complying with the specifications provided in Section 4 or higher Duly filled signed & stamped specification compliance sheet with comments where applicable.	Complies with Specs (45mks). Filled, signed & stamped (5mks) Non-compliant (0mks)	50
2.	Provide a list of at least 2 qualified (1 lead technician, 1 technical support staff) in the company (should attach CVs highlighting years of experience and copies of academic and professional certificates. Years of experience and certificates MUST be relevant to the biomedical field) Expertise of the Firm staff relating to Factory trained Technician certification must be attached, e.g., Trained by manufacturer at factory for the last 5 years.	Degree Lead Tech – 4mks Diploma Lead Tech – 2mks Over 4yrs Experience = 4mks Below 4yrs Experience = 3mks. Tech Support – 2mks Factory certification relating to equipment provided by the manufacturer – 5mks	15
3.	Provide proof of supply of similar medical related equipment and accessories in the recent past (2018 to date) specifying the value (<i>attach at least 3 Purchase orders, award letters or contracts</i>)	<ul style="list-style-type: none"> • Above Kshs. 12M - 10mks • Orders below Kes 8M - 5mks 	10
4.	Reference letters	Attach reference letters from at least three clients supplied with similar medical equipment in the recent past (2018 to date) – 2mks each	6
5.	Provide a list of spare parts and the prices	Attach price schedule	5
6.	Training schedule sheet.	Attach a comprehensive training schedule.	2
7.	Provision of three-year comprehensive onsite warranty. Service level contract (Attach sample SLA) Periodic Maintenance plan & costing	Attach warranty document (3pts) SLA – (3pts) Periodic Maintenance plan & costing – (3pts)	9
8.	Delivery Lead-time schedule.	Attached a Gantt chart with lead time (3pts) No Gantt chart provided (0 pts)	3
	TOTAL		100 Marks

Note: Only bidders who will score 70 and above, shall proceed to the next stage of evaluation.

Bidders who will not meet the pass mark above will be considered non-responsive and will not proceed to the next stage of evaluation.

Stage 3: Financial Evaluation Criteria

Financial proposal shall carry 30% of the marks and the score shall be based on the tender prices.

The formulae for determining the Financial Score (Sf) shall be as follows:

$$SF = 30 \times (FM/F) \text{ where}$$

SF is the Financial Score,

FM is the lowest priced financial proposal and

F is the proposal under consideration.

Combined technical and financial scores:

The following formula shall be used:

$$T.S (70\%) + F.S (30\%) = T.T.S (100\%)$$

T.S = Technical Score (as evaluated above)

F.S = Financial Score (as evaluated above)

T.T.S = Total Score

$$\text{Total Score (TTS)} = \text{Technical Score (TS)} + \text{Financial Score (FS)}$$

Award criteria

The firm that has achieved the total highest score of out of 100 marks (70-technical; 30-financial) will be considered for negotiation and subsequent award of the tender.

SECTION 4: TECHNICAL SPECIFICATIONS

4.1 Endoscopic EBUS Tower & ERBE CRYO2

ENDOSCOPIC TOWER

ITEM	COMPLIANCE YES/NO	COMMENT
MONITOR		
Should be medical grade 4K monitor with At least 27 inches size		
Surface treatment should have protection glass with anti-reflection and anti-fingerprint		
It should have a resolution of 3840 x 2160 pixel		
Should have brightness of approx. 800cd/m ² or better		
Should have backlight with dimming technology		
Viewing angle should be possible in 178 ⁰ in UP/down and right/ left		
Should have faster response time		
Should have brightness stabilization at 500cd/m ²		
The aspect ratio should be 16:9 or better		
VIDEO PROCESSOR		
Should have the video digital output with high resolution		
Should have digital video output with the following characteristics: for HD-SDI (1920x1080 pixel resolution) for HDMI-DVI(should have a resolution of 1280 x1024 pixels, 1920 x 1080 pixel) {PICTURE IN PICTURE}		
Should have Facility to connect other equipment like printer, image filing system/ Archiving On/Off size		
Should have internal Storage Memory of up to 4 GB		
it should have HD video output. (DVI-D, DVI-I, HD-SDI, etc.) IDEAL		

ITEM	COMPLIANCE YES/NO	COMMENT
It should preferably have a Multicolor Technology with own image enhancements modes		
<p>Bronchoscope: It should be provided with two bronchoscopes with the following specifications:</p> <ul style="list-style-type: none"> • The Therapeutic Fiber bronchoscope working channel should be 2.8mm and 3.2mm. The Distal end diameter should be 6.2mm. The Flexible portion diameter should be 6.3mm working length and 870mm total length. The Fiber optic Bronchoscope should be compatible with high frequency therapeutic treatments. • Electronic Video Bronchoscope should have a <ul style="list-style-type: none"> -Distal end diameter 5.9mm, -Flexible portion diameter 5.9mm, -Working channel diameter 2.8mm, -Working length 600mm, -Total Length 870mm -Video bronchoscope working channel 2.8mm or greater 		
LIGHT SOURCE		
Should have 4 LED lamp light source		
Should have automatic light control		
The light control should also be possible on the processor		
Should have facility to cool the light (e.g., forced air cooling)		
ULTRASONIC PROCESSOR		
Should have electronic scanning method		
Probe types should be convex, radial		
Should have the following scanning modes (B, M, CD, PD, PW, THI, CH), Elastography, CHI		

ITEM	COMPLIANCE YE/NO	COMMENT
Should have capability of recording data in the following format JPEG, TIF, DICOM		
Should have capability to do USB and DICOM recording		
Should have record replay feature		
Should be capable to display facility name, date, time patient demographics etc.		
Should be supplied with all application endoscope both for radial and convex		
The probe frequency should be 5, 7.5, 10, 12 MHZ		
Should be able to measure Volume, Distance, Circumference, Area, Velocity		
Should come with the following accessories: 1. Keyboard 2. Footswitch		
Should be supplied with a suitable photographic printer		
ULTRASONIC VIDEO BRONCHOSCOPE (EBUS)		
Viewing direction should be approx. 10 ⁰ forward oblique with a field of view (FOV) 120 ⁰ (viewing angle)		
The observation range should be 3 - 100 mm		
Bending capacity should be approx. 130 ⁰ up and 90 ⁰ down		
Insertion tube outer diameter should Not be more than 6.3mm		
Should have instrument channel width of at least 2 mm		
Working length should be at least 610 mm		
Acoustic frequency should be 5-12 MHz switchable		
Scan direction 10 degrees forward oblique		
Scan Angle should be approx. 60 -65degrees		
The total length not more than 880 mm		
Should have dual light to support EBUS TBNA.		

ITEM	COMPLIANCE YES/NO	COMMENT
IRRIGATION		
Should have regulatable water flow rate depending on the application mode		
Should be capable to supply water at a pressure of 0.3MPa		
The type of pumping mechanism should be peristalsis		
The tank capacity should be approx. 2000mL		
Should be foot pump controlled		
ELECTROSURGICAL UNIT		
Should be energy efficient, user-friendly electrosurgical unit.		
Should have at least 8 user storable programs		
Should have Endo cut I and Q modes		
Should be supplied with all necessary auxiliary component for its operation		
All parameters set should be displayed on the screen preferably touchscreen		
Data manipulation and mode selection should be possible on the touchscreen		
Should be supplied with a footswitch for easy operation		
Should be compatible with APC module Should come with 20 disposable probes for APC/ Electrocautery		
INSUFFLATOR		
Should be supplied with two pin index flexible tubes for CO ₂		
Should have provision to monitor the cylinder content and alert the user in time		
Should come with a compatible standard connector		
Should have safety features to protect the patient from over inflation		
Should be supplied with three CO ₂ cylinders 0.68m ²		
There should be a cylinder rack on the Tower with straps		

ITEM	COMPLIANCE YES/NO	COMMENT
NOTIFICATIONS AND ALARMS		
All components should have Audio visual alarms with error indication on that particular component /module		
POWER INPUT		
All components should operate on power input of 240VAC 50HZ through a suitable UPS capable of supporting the unit for at least 1Hr off power		
MEDICAL GRADE TROLLEY		
Should have a monitor holder		
Should have at least two probe holders		
Should have at least 4 shelves		
Should be mounted on four castor wheels with braking mechanism		
Should also have an integrated cable management system		
Should have a smooth finish that does not support bacterial growth		
All the components should be fitted on the trolley including the backup UPS		
Should be ergonomic in construction		
Should be easy to move and maneuver		
Should be space economical		
ESSENTIAL ACCESSORIES		
Set of accessories with above scope: <ul style="list-style-type: none"> • Channel opening cleaning brush-20Pcs • Channel cleaning brush - 20 Pcs • Water resistant cap with chain - 5 Pcs each • Biopsy valve set - 20 Pcs • Suction valve - 20 Pcs • Suction cleaning adapter - 5 Pcs • Balloon for the scope - 50 Pcs • Balloon applicator - 10 Pcs • Forceps (rat tooth) - 5Pcs • Foreign body removal baskets - 2 Pcs 		

The fiber optic endoscope accessories should be compatible with ERBE APC machine 2		
EBUS puncture needle -100 Pcs, Variety of types for different uses		
Light source cleaning kit		
2 Leakage tester[two]		
Carrying case for the scope & essential accessories		
Mobile original manufacturer trolley to mount the EBUS system and ultrasound		
UPS for backup of the whole system including the ultrasound generator		
ENDOSCOPE TRANSPORT CART		
Should have 4 Transport Trays on a Cart with wheels.		
Should have 4 Sliding Shelves for ergonomic and safe transport of Endoscopes.		
AUTOMATIC ENDOSCOPE WASHER		
Simultaneous dual-scope cleaning and disinfection in a single basin.		
Powerful washing and disinfection by 3 powerful motors		
Should have an Advanced Water Filtration System		
Should have UV Lamp water disinfection system		
Should have an automated Lid Opening System		
COMPUTER AND REPORTING SOFTWARE		
Computer - Intel i7 3.2 GHz processor or better (3rd generation), at least 2 Terabyte hard disk, at least 2TB		
four USB 3.0 ports working with the latest operating system (windows 10/11)		
Original software for HD image capture, documentation and reporting		
All Accessories and software necessary for operation of the unit		

4.2 ERBE CRYO2

ITEM	COMPLIANCE YES/NO	COMMENT
ERBE CRYO2 Should have User friendly operators' interface		
the system should automatically detect the size of the probe		
Should have a flow control that set the right parameters for an optimal freezing result based on probe size		
Should have a facility to monitor gas bottle and footswitch connections. This should include gas bottle adapter		
The system should automatically detect the size of the probe		
Should provide visual and acoustic feedback of the freezing time		
Should support standardization and reproducibility		
The digital display should give the user an overview of all important working parameters		
Should have a provision of CO ₂ gas connection with internally built pressure regulator		
Should be supplied with two flexible hoses for CO ₂ connection one in use and a standby one		
Should have exhaust gas hose		
Should have high-freezing performance		
Should have Consistent target tissue effects		
Should have Higher diagnostic yield		
Should have very few crush artifacts on the sample or internal bleeding within the sample; the morphological structure Should remain intact		
Should be able to fit on the tower cat		
Should be compatible with APC(Argon plasma coagulation) devices		
Should have an error management system which is audio visual. The system should		

be able to display and alert incase of any internal error or set up		
Should be supplied with all necessary accessories for its operation as starter kit, flexible <ul style="list-style-type: none"> • Cryoprobe single use 1.1mm, Length 1150mm • Cryoprobe single use 1.7mm, length 1150mm • balloon placements to control bleeding • Balloons for Chest procedures, including Airway dilatation - 10Pcs 		
ERBE with monopolar connecting cables, return electrode cable and universal cart		
Should include ERBE APC module (FIAPC probe 1500A , diameter 1.5mm, Flexible ,Length 1.5mm with instrument recognition).This should include pressure reducer with sensor and argon gas cylinder and all other accessories needed		
WARRANTY		
At least two years warranty should be provided with two free service during the warranty period		
Cost of CMC proposal to be quoted separately that should take effect after warranty		
TRAINING AND COMMISIONING		
Hands on training of two faculty members from the department of pulmonary medicine within the country or abroad within 2 months of installation of the equipment.		
Mandatory factory training for biomedical engineers on maintenance of the equipment		
The equipment shall be considered commissioned after the above trainings		

ITEM	COMPLIANCE YES/NO	COMMENT
<p>DOCUMENTATION All documentations including:</p> <ul style="list-style-type: none"> • User /Operators manual • Service/Technical manual • Calibration and testing certificates <p>Should be provided both in soft and hardcopy on delivery</p>		

SECTION 4: STANDARD FORMS

1. Confidential Business Questionnaire

You are requested to give the particulars indicated in part 1 and either part 2(a), 2(b) or 2(c) whichever applies to your type of business.

PART 1- GENERAL

Business Name
Location of Business premises.....
Country/Town.....
Postal Address.....
Code Town.....
Tel No.....
E-mail.....
Nature of Business

Part 2 (a) - INDIVIDUALS

Your Name in full
Nationality..... Country of Origin.....
Citizenship details

PART 2 (b) - PARTNERSHIP

Name	Nationality	Citizenship Details	Shares
1.....			
2.....			
3.....			

PART 2 (c) - REGISTERED COMPANY

Private or Public.....
State the nominal and issue capital of the company.....
Nominal Kshs
Issued Kshs

Give details of all directors as follows:

Name	Nationality	Citizenship Details	Shares
------	-------------	---------------------	--------

1.

2.

3.

2. Form of Tender (Should be attached in the financial proposal)



THE NAIROBI HOSPITAL

The Nairobi Hospital

P.O BOX 30026 - 00100,

Nairobi, Kenya.

Dear Sir,

SUPPLY, DELIVERY, INSTALLATION, TRAINING, COMMISSIONING & MAINTENANCE OF ENDOSCOPIC EBUS TOWER & ERBE CRYO2

We the undersigned hereby are willing to enter a contract to perform fully (within the time stated below) Supply, Delivery, Installation, Training, Commissioning & Maintenance of Endoscopic EBUS Tower & ERBE CRYO2 in accordance with the Conditions of the Contract if awarded to the entire satisfaction of the client.

Tender sum..... (Words)

Kshs..... (Figure)

Delivery Time..... (Weeks)

If our tender is accepted, we agree to enter into a Bond for due performance of the contract with the Guarantor described herein. The Guarantor shall be a reputable bank (tier 1), such a guarantor shall be to the approval of the client.

Further, this Tender, together with your written acceptance thereof and your award letter, shall constitute a Contract between us subject to the signing of the contract by both parties.

Our tender is complete and we have considered our entire obligation on matters necessary for total execution of this contract

We understand that the lowest or any tender will not necessarily be accepted and that the clients shall not allow any claims we incur in preparing this tender.

TENDERER

Signature of Tenderer.....

(Company stamp).....

Name of Tenderer.....

Address of Tenderer.....

Telephone Number (office).....

Mobile.....

E-mail Address.....

WITNESSED BY:

Signature of Witness.....

Name of Witness.....

Address of Witness.....

Telephone Number.....

3. Tender Security Form

Tender no. TNH

SUPPLY, DELIVERY, INSTALLATION, TRAINING, COMMISSIONING & MAINTENANCE OF ENDOSCOPIC EBUS TOWER & ERBE CRYO2

To: The Nairobi Hospital

WHEREAS [*insert: name of Tenderer*] (hereinafter called "the Tenderer") has submitted its tender dated [*insert: date of tender*] for the performance of the above-named Contract (hereinafter called "the Tender")

KNOW ALL PERSONS by these present that WE [*insert: name of bank*] of [*insert: address of bank*] (Hereinafter called "the Bank") are bound unto [*insert: name of Purchaser*] (hereinafter called "the Purchaser") in the sum of: [*insert: amount*], for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this [*insert: number*] day of [*insert: month*], [*insert: year*].

THE CONDITIONS of this obligation are the following:

1. If, after the tender submission deadline, the Tenderer
 - i. withdraws its tender during the period of tender validity specified by the Tenderer in the Tender Form, or
 - ii. does not accept the Purchaser's corrections of arithmetic errors in accordance with the Instructions to Tenderers; or
 - iii. does not at all reply to the Purchaser's requests for clarification.

2. If the Tenderer, having been notified of the acceptance of its tender by the Purchaser during the period of tender validity
 - (a) Fails or refuses to sign the Contract Agreement when required; or
 - (b) Fails or refuses to issue the performance security in accordance with the Instructions to Tenderers.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due it, owing to the occurrence of any one of the two above-named CONDITIONS, and specifying the occurred condition or conditions.

This guarantee will remain in full force up to and including [*insert: the date that is 120 days after the period of tender validity*], and any demand in respect thereof must reach the Bank not later than the above date.

Note: A bidder who withdraws its tender after the deadline for submission will forfeit its bid security deposit

For and on behalf of the Bank

Signed: _____

Date: _____

4. Manufacturer's Authorization Form

(Must be on Manufacturer's or Producer's letterhead)

To The Chief Executive Officer

The Nairobi Hospital

P.O BOX 30026 - 00100,

Nairobi, Kenya.

Dear Sirs,

WHEREAS [*insert: name of the manufacturer or producer*] (hereinafter, "we" or "us") who are established and reputable manufacturers or producers of [*insert: name and/or description of the Equipment requiring this authorization*] (hereinafter, "Equipment") having production facilities at [*insert: address of factory*] do hereby authorize [*insert: name and address of Tenderer*] (hereinafter, the "Tenderer") to submit a tender, and subsequently negotiate and sign the Contract with you against [*insert: the specific tender name and tender number*] Supply, Delivery, Installation, Training, Commissioning & Maintenance of Endoscopic EBUS Tower & ERBE CRYO2, including the above equipment produced by us.

We hereby extend our full guarantee and warranty for the above specified Goods against these tender documents.

For and on behalf of the Manufacturer or Producer

Signed: _____

Date: _____

In the capacity of [*insert: title, position, or other appropriate designation*] and duly authorize to sign this Authorization on behalf of [*insert: name of manufacturer or producer*]

NOTE: Manufacturer's Authorization must be ON LETTER HEAD and addressed to Nairobi Hospital and must be specific to the tender and item, signed and stamped by an authorized signatory. - MANDATORY

PART B: FINANCIAL REQUIREMENTS

PLEASE PROVIDE THIS IN A DIFFERENT ENVELOPE

SECTION 1: PRICE SCHEDULE.

Instructions:

- (1) Please fill in the charges taking into account the specifications in section 4.
- (2) The winning bidder will be responsible for organizing manufacturer's training sessions for two hospital biomedical engineers, with all expenses covered, within six months following the commissioning.
- (3) The tenderer should indicate all costs that are necessary to meet the specifications of the Endoscopic EBUS Tower & ERBE CRYO2. The quotation shall include inter alia vat and all other applicable taxes.

Format of the Price Schedule should be as follows and should be filled:

Tenderers should carefully read and understand the specifications and include any other cost they feel should be separately priced. Otherwise, costs of all other services to be provided shall be deemed to have been included under the Supply, Delivery, Installation, Training, Commissioning & Maintenance of Endoscopic EBUS Tower & ERBE CRYO2

NO.	SET Name	QTY	Make/Model	Country of Origin	Unit Price	VAT	Total
1.	Endoscopic EBUS Tower & ERBE CRYO2	1					
	TOTAL COST						

Section 2 Delivery Time

NO.	TENDERERS NAME	TENDER NUMBER	DELIVERY LEAD TIME	REMARKS
	TOTAL COST			

Note. In case of discrepancy between the unit price and total, the unit price shall prevail.

Currency	Grand Total Bid Price	In Figures
		In Words
Bidder's Name and Address	Date	Signature and Stamp

Note: Indicate breakdown of all taxes.

SECTION 2: DECLARATION

I/We have completed this form (s) accurately at the time of reply and it is agreed that all responses can be substantiated, if requested to do so, and that any inaccuracy in the information filled herein will lead to disqualification of the tenderer.

For and behalf of:

Name:

Date: Signature

SECTION 3: DELIVERY COMMITMENT FORM

I/We [*insert: tenderers name*] acknowledge the delivery schedule above for the procurement of [*insert: description and the tender number*] and do hereby commit ourselves that we shall deliver these goods within [*insert: timelines*] as stipulated in this tender document.

For and behalf of:

Name:

Date: Signature