



## THE NAIROBI HOSPITAL

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### CAREER OPPORTUNITY

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The Nairobi Hospital, a leading health care institution in Eastern Africa has an excellent career opportunity for an individual who possesses a passion for excellence, strong work ethic, results oriented and committed to continuous improvement. The successful candidate will be a team player with the ability to effectively add value to enabling good patient outcomes and shape best clinical and non-clinical practice in line with our Strategic Plan (2019-2024).

#### **BUSINESS ANALYST**

**REF: TNH/HRD/BA/03/2024**

The job holder will be responsible for monitoring various business information trends, research and providing relevant reports to facilitate decision making. The Business Analyst will collaborate with various departments and stakeholders to gather, documents, and analyze business requirements, processes, and workflows. The Business Analyst will also be involved in identifying areas for process improvement and recommending solutions to enhance operational efficiency and effectiveness.

#### **ROLES AND RESPONSIBILITIES**

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- Creating a detailed business analysis, outlining problems, opportunities and solutions for a business.
- Budgeting and forecasting.
- Planning and monitoring.
- Financial modelling.
- Variance Analysis.
- Pricing.
- Reporting.
- Defining business requirements and reporting them back to stakeholders.

#### **EDUCATION AND EXPERIENCE**

- Business degree in Accounting/Finance, Statistics/ Actuarial Science
- IT Literate and proficient in accounting software applications
- Six (6) years progressive working experience I analytics, three (3) of which must be at a senior level.
- Analytics experience is an added advantage.

## **CORE COMPETENCIES**

- Excellent understanding of International Financial Reporting Standards (IFRS)
- Excellent grasp of Financial and Management Accounting, Taxation and relevant legislation.
- Knowledge of accounting principles and practices, the financial markets, banking and the analysis and reporting of financial data.
- Preparation of Financial statements
- Knowledge of regulatory requirements and regulations related to the health care sector
- Sound knowledge of macroeconomic and microeconomic environment systems
- Communication skills including presentation and facilitation skills
- Supervisory skills
- Analytical skills
- Integrity
- Ability to work under minimal supervision
- Problem solving skills
- Ability to work under pressure
- Accountability
- Highly developed analytical skills
- Excellent problem solving skills
- Business savvy

If your background, experience and competence match the above specifications, please send your application (cover letter & CV/Resume) quoting the job reference number, testimonials and full contact details of 3 referees, to reach the undersigned not later than *14 March 2024*

Only shortlisted candidates will be contacted. If you do not hear from us within two weeks post application, please consider your application unsuccessful.

Please note that The Nairobi Hospital does not charge any fees from applicants at any stage, nor has it engaged a third party to facilitate this hire.

All communications to successful candidates will be done using official contacts as listed on our website.

*Only online applications will be accepted.*

**Head of Human Resources**

**The Nairobi Hospital**

**P. O. Box 30026 - 00100**

**NAIROBI**

**Email: [recruitment@nbihosp.org](mailto:recruitment@nbihosp.org)**