



## THE NAIROBI HOSPITAL

---

### Career Opportunity

---

The Nairobi Hospital, a leading health care institution in the region has an excellent career opportunity for an individual who possesses a passion for excellence, strong work ethic, results oriented and committed to continuous improvement. The successful candidate will be a team player, and well informed with the ability to effectively add value to enable good outcomes in line with our Strategic Plan (2025 - 2029).

**AUDIO VISUAL TECHNOLOGIST**  
**TNH/HRD/AVT/01/2025**

**REF:**

Reporting to the Director, ICT, the successful candidate will be responsible for overall setting up, operating, maintaining and repairing sound and video equipment for use in live events, such as concerts, sports games, business conventions, meetings, webinars, and distance learning. He/she will assemble microphones, mix sound boards, coordinate graphics, operate spotlights, manage video recordings, and provide technical support for corporate events.

#### **ROLES AND RESPONSIBILITIES**

- Setting up, operating, and troubleshooting all audio-visual equipment/projection/lighting/ conferencing equipment, devices and systems in the meeting rooms and Amphitheater.
- Assisting with support for video/audio conferencing problems and investigating faults and recommending further actions to rectify.
- Proactively maintaining and reporting to ensure all audio-visual equipment is always of the highest standard and functioning correctly. Maintenance and repair of equipment used to enhance live events, such as microphones, lighting and sound mixing equipment Such as, video recorders. Audio Amplifiers, Projectors, Mics, Cross Overs, Graphic Equalizers, Mixers, Audio Cables) as required.

- Evaluate equipment needs and notify Manager Infrastructure and Service Delivery of need to repair or replace as well as contacting relevant service providers to complete repairs
- The Audio-visual technician will be responsible for coordinating the content and scheduling of the Hospital and school's various display screens for Digital Signage, coordinate graphics used in displays and provide technical support for teleconferences.
- Use software like Adobe Premiere, Final Cut and Sound booth to put together postproduction videos. Upload Videos of events online for the community
- Plan, organize and implement the maintenance and operation of performance-related equipment at the various venues, including lights and lighting console, sound equipment, video projector, cameras, microphones, sound console, speakers, special effects equipment, rigging system, IT equipment, Livestreaming and other technical systems used during events, rehearsals, performances, and academic assessments
- Ensuring the rooms are presentable, tidy, safe and hazard free and all cables are secured.
- Cleaning of the equipment and ensuring proper storage.
- Compressing and digitalizing audio and video data.
- Ensuring the safe storage and integrity of data.
- Maintaining inventory of equipment.

## **EDUCATION AND EXPERIENCE**

- Diploma in IT, Computer Science, Telecommunications, Broadcasting or related field from an accredited institution
- Bachelor's degree in IT, Computer Science, Telecommunications, Broadcasting or related field of study is an added advantage.
- Knowledge of audio-visual operating systems, hardware and software
- Conversant with cameras & lighting techniques and know how to use software & editing equipment
- Minimum of 6 years' practical experience in an audio visual or IT/Communications environment.
- Supplemental courses/technical certificates in electronics, communications, computer technology or other related field such as Certified Technology Specialist (CTS, CTS-I, CTS-D), ITIL Foundation and Dante Certifications are desirable.

## CORE COMPETENCIES

- Proven knowledge of Hospital operations, operations in business units and business impact analysis.
- Thorough knowledge of the Hospital Information Systems.
- Interpersonal and cross-cultural skills, including ability to build collaborative relationships with sensitivity to diversity/inclusion.
- Creativity and innovation skills.
- Action oriented.
- Quality focus and attention to detail.
- Professionalism and integrity in line with the Hospital's values.
- Good oral and written communication skills.
- Critical and analytical thinking and problem-solving skills.
- Personal motivation and drive exhibited through commitment to hard work, continuous improvement, and achievement of goals.

If your background, experience and competence match the above specifications, please send us your application (cover letter & CV/Resume) quoting the job reference number, your current remuneration, testimonials and full contact details of 3 referees, to reach the undersigned not later than **26<sup>th</sup> January 2025** Only shortlisted candidates will be contacted. We shall **ONLY** accept **ONLINE** applications and contact **SHORTLISTED** candidates.

*The Nairobi Hospital does **NOT** charge recruitment fees.*

**Director, Human Resources**  
**The Nairobi Hospital**  
**P. O. Box 30026 - 00100**  
**NAIROBI**

**Email:** [recruitment@nbihosp.org](mailto:recruitment@nbihosp.org)